

Maestros Meeting Agenda & Minutes 8/28/22

Meeting Time: 7:00PM-8:05PM

Attendees:

1. Jenn Thompson
2. Jessica May
3. Erin Jewel
4. Michelle Powell
5. Sara Wiesner
6. Shelley Spragens
7. Stephen Rahe
8. Sandra Ferguson
9. Katie Sharp

Treasury Update:

Current Bank Balance: \$25,413.66

Total available monies: \$25,865.59

- \$8,000 of available dedicated to theatre classrooms

Pending:

- Piano tuning: \$75
- Brad Rogers, band guest artist \$3000
- Checks to students for Film Fest. Total \$550

Cash box:

- \$1681 cash + \$15.45 coins = \$1696.45
- \$401.69 (reimbursement from band lunch)
- Total: \$2,098.14

Electronic Funds

- Venmo: \$34.08
- Paypal: \$1,124.08

To deposit:

- Erica Tilford \$15.00
- Kroger: \$96.37
- Kroger: \$84.26
- Lou. Children's Film Festival \$550

Check Requests – should be sent to Maestros email and also michellepowell26@gmail.com

Recently updated:

- AIM insurance: \$75.00
- Tax 990 form
- Sec. Of State: \$15
- Recent purchases:
 - Storage shelf for visual arts
 - Supplies for back to school bash
 - Balloons for 1st day of school
 - Donuts and coffee for Teacher/Staff first day
 - Paper, envelopes, staplers, ink for Mums packets
 - 2 new square card readers
 - The Instrumentalist- bill for band/orchestra awards

Current Board:

- Pres: Erin Jewell
- VP: Kuluna Kennedy
- Sec: Katie Sharp
- Treas: Michelle Powell

At large: Jessica May, Sandra Rivera, Shelley Spragens, Sandra Ferguson, Heather Burks.

- *Need confirmation from all board members about retaining position this year. Plan to fill board position open? All board members to read by-laws.*

Additional Conversation:

- Continue to encourage people to join. Need to really get folks involved to continue once the 8th grade parents exit.
- Pair parents together to allow easy transition of duties
- Erin's preferred communication method – group messenger on messenger. Facebook group – easiest way to communicate.
- Jessica to assist with sending out a zoom meeting invite to all members and arts teachers. Need to locate the email distribution that is in google drive.
- Erin will communicate with new members to encourage joining social media pages.
- Need to identify replacements for theater, orchestra and band – need to confirm.
- Back to School bash was a great success – worked concession and donated photo booth rental.
- Admin meeting 08/08– sign-up sheet was given to encourage teachers to sign up for event participation. Building our school community is very important and develop those relationships.

Need to do:

- This year's budget
- SUG for skate night, mums day, open house – Katie
- Committee for Fall Festival

Current

- Skate night at Robbins Roost 9/15- need volunteers
- Major specific t-shirt pre-sale has started. Sent info out during orientations. Was in last week's spotlight and again this week. Extended deadline to 9/9. \$300 in sales so far
- Open House September 8th 5:30-7pm. Need volunteers to sit at table and sell merch.
- Maestros/PTSA parent/teacher mixer. Initially planned to have on August 15th- new date? Connecting with The Hub.
- Mums Friday Sept 16th delivery day
 - Collect order packets at school. Forms to be collect before school starts in the morning on Aug 31st, Sept 1st and Sept 2nd. Need volunteers.
 - 7AM – 7:40AM
 - Sara – Wednesday
 - Jessica & Sandra F– Thursday
 - Katie & Michelle & Jessi F– Friday
 - Katie to make a FB post to get volunteers for packet collection.
 - Think about how we can organize pick up to be more efficient.
 - Added parent signature line on order form this year.
 - Stake labels for mum rows and color stickers to put on mums. Order off amazon?
 - Tally total date 9/7/22 at Erin's house. Order due to Goodwin by 9/9.

Four Parents to assist:

- Katie
- Shelley
- Jenn
- Erin

Possible pop-up shop at Sungeroos in Beechmont. Group discussed risks and talked about possible volunteers to man the pop-up table.

- Memberships: 30 memberships paid this year. \$750 in membership dues.
- Need to send bulk email to all new members inviting them to fb group and next meeting. Have messaged most inviting to join fb group. Need to make new google drive group of current members.

Future events/fundraisers

- Fall Festival Wednesday Sept 28th 6pm-8pm (day before fall break). Need planning committee and SUG asap. Need to connect with PTSA.
- Etscorn Foundation Grant Oct. Will be writing for big ask. Planning to meet with Mr. Rahe and Ms. Smith to plan. Max to help with photos.
- Lip Sync Battle Adults vs Kids: Friday October 14th 6pm Jessica to do Lip Sync battle chair? JMay to work with Rahe to figure out space, etc.

- Informances with Maestros Intro: Tuesday Oct. 18th at 6:30 pm\
 - Fall Show: Nov 17-22 – Ms LaVoie – need a chair
 - Variety Show: Friday January 27th Sandra R to chair variety show – need to figure out ways to encourage a variety of participants
 - School Musical: April 27th-30th
 - West Best Fest: May 14th
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- Merch: Major specific pre-sale now.
 - Plan to design retro raglan shirt, Mr. Rahe working on.
 - Order more hoodies, just black/silver or other color too??
 - Order sweatpants... black/silver??
 - Leg warmers- Jessica
 - More stickers
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- Event chairs? Erin and Katie to create list of events needing chairs to share with the larger volunteer group to obtain owners

Please continue:

- Recruit new members for board next year!
- Merchandise Ideas – keep eyes open for new ideas
- Read bylaws
- Existing members – please be sure to renew membership

Next meeting is Sunday Sept 25th at 7PM via Zoom

- Send Invites to the distribution list

Future meetings

Holiday gifts for arts team